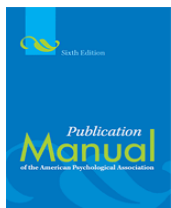




Allied Health Institute - LIRN Library Quick Guide: Citing Sources Using APA Format

For additional help with APA citation practices, see:



- ⇒ *Publication Manual of the American Psychological Association*, 6th ed.
- ⇒ *APA Formatting and Style Guide* by the Purdue University Online Writing Lab
<http://owl.english.purdue.edu/owl/resource/560/01>
- ⇒ *APA Style* by the American Psychological Association
<http://www.apastyle.org/apa-style-help.aspx>

Notes on APA Format

- All entries on the "Reference List" page should be in **alphabetical order and double-spaced**. (All examples in this handout are *single-spaced to save room*.)
- The second and following line(s) for any entry should be indented 1/2 inch from the left margin. This is called a hanging indent.
- If a work has no author, move the title to the author position, before the date of publication. If you cannot find a piece of information for the Reference List, skip it and go on to the next part of the entry.
- When referring to any work that is NOT a periodical, such as a book, or web page, **capitalize**:
 - * *only* the first word of the title and of the subtitle (ex. *Gone with the wind*; *The Blair reader: Exploring issues and ideas*)
 - * proper nouns (ex. *Ferris Bueller's day off*);
 - * the first word after a colon or a dash in the title; (ex. *Christianity's dangerous idea: The Protestant revolution-- A history from the sixteenth century to the twenty-first*)
 - * all major words in periodical titles (ex. *American Journal of Nursing*).
- Italicize titles of books, periodicals and web pages.
- For print books, citation information should come from the title page and/or copyright page of the book, not the cover.

BOOKS (Print)

Author Last Name, Initial of First/Middle Name. (Publication Year). *Book title*. City, State or Country of Publication: Publisher.

Notes:

- Abbreviate the name of the state where the item was published using the official two-letter U.S. Postal Service abbreviation.
- Provide the name of the publisher as briefly as possible, omitting unnecessary words such as *Publishers, Co.* or *Inc.* Retain the words *Books* and *Press*.

Book By a Single Author

Ex. Robbins, J. (2011). *The food revolution: How your diet can help save your life and our world*. San Francisco, CA: Conari Press.

Book by Two or More Authors

Ex. Parrot, A., & Cummings, N. (2006). *Forsaken females: The global brutalization of women*. Lanham, MD: Rowman & Littlefield.

Notes:

- Invert all authors' last names. Give last names and first name initials for up to and including seven authors.
- When there are more than seven authors, cite the names of the first six authors, insert an ellipsis (...), and add the name of the very last author.
- With two to seven authors, use an ampersand (&) before the last author.

A Work (article, essay, poem, or short story) in an Anthology or Edited Collection

Author Last Name, Initial of First/Middle Name. (Publication Year). Article title. In Editor First Name Initial. Last Name (Ed.), *Book title* (Information about editions, volume numbers, or page ranges). City, State of Publication: Publisher.

Ex. Abraham, N. (2000). Arab Americans. In J. Lehman (Ed.), *Gale encyclopedia of multicultural America* (2nd ed., Vol. 1, pp. 108-122). Detroit, MI: Gale.

Ex. Soto, G. (2011). One last time. In L. G. Kirsznner & S. R. Mandell (Eds.), *The Blair reader : Exploring issues and ideas* (7th ed., pp. 402-409). Boston, MA: Prentice Hall.

BOOKS (Electronic)

Author Last Name, Initial of First/Middle Name. (Publication Year). *Book title*. Retrieved from <http://Web Address>

Ex. Milton, M. (2009). *Head first data analysis*. Retrieved from <http://proquest.safaribooksonline.com/search>

Continued →

PERIODICALS

- The use of a digital object identifier (DOI) is required if one is available. A DOI is a more stable identification system on digital networks than a URL.
- If information may change over time (such as wikis), include date of access in your citation.
- Cite databases or aggregators such as EBSCO or ProQuest **only** if the article is difficult to locate any other way.
- If the periodical **does not use** volume numbers, include *p.* or *pp.* before the page numbers so the reader will understand that the numbers refer to pagination.
- If online material has no date, use *n.d.* for no date.
- If a work has no author, move the title to the author position, **before** the date of publication (see *Newspaper Article, Print ex.*).

Online Periodical with DOI

Author Last Name, Initial of First/Middle Name. (Year Published). Article title. Journal Title, Volume Number (Issue Number if available), Page numbers if available. doi: DOI Number

Ex. Boyce, C.A. & Cain, V. S. (2007). Disentangling health disparities through national surveys. *American Journal of Public Health*, 97(1),10. doi: 10.2105/AJPH.2006.103960

Online Periodical without DOI (when DOI is not available)

Author Last Name, Initial of First/Middle Name. (Year Published). Article title. Journal Title, Volume Number. (Issue Number if available), Page Numbers if available. Retrieved from http://Web address

Ex. Marbley, A. F. (2007). Finding my voice: An African American female professor at a predominantly white university. *Advancing Women in Leadership Online Journal*, 22. Retrieved from <http://www.advancingwomen.com>

Note: If no DOI is assigned and you retrieved the article online, include the URL of the journal home page.

Newspaper Article (print or online)

Author Last Name, Initial of First/Middle Name. (Year, Month Day Published). Article title. Newspaper Title, Page numbers if available. Retrieved from http://Web Address (for online newspaper article only)

Note: Precede page numbers for newspaper articles with *p.* or *pp.* If an article appears on discontinuous pages, provide all page numbers separated by a comma.

Print ex. Catching up: What's happened to newsmakers since their stories broke the surface. (2007, Dec. 30). *The Columbus Dispatch*, pp. 01A, 03A.

Online ex. Labaton, S. (2009, Oct. 21). U.S. to order steep pay cuts at firms that got most aid. *The New York Times.com*. Retrieved from <http://www.nytimes.com>

NON-PERIODICAL WEB PAGE/ARTICLE, WEBSITE

Author Last Name, Initial of First/Middle Name. (Year, Month Day of publication or n.d. if no date). Document title. Retrieved from http://Web Address

Ex. Wise, S. (n.d.). *How the Amish work*. Retrieved from <http://people.howstuffworks.com/amish1.htm>

Note: When citing an entire website (but not a specific document on that site), give the address of the site *in just the text*.

RECORDED FILM (DVD, Videocassette)

Producer Last Name, Initial of First/Middle Name. (Producer), & Director Last Name, Initial of First/Middle Name. (Director). (Year). Title of film [Format]. Country of Origin: Studio or Available from name and full address of distributor.

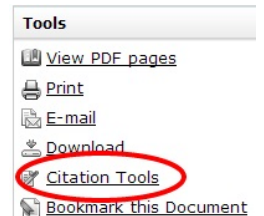
Ex. (Widely distributed film)
Reiner, R. (Producer), & Reiner, R. (Director). (1999). *American president* [DVD]. United States: Warner Home Video.

Ex. (Film is not widely distributed, such as a documentary)
White, T. & O'Meagher, S. (Producers), & Sarkies, R. (Director). (2008). *Out of the blue* [DVD]. United States. Available from IFC Films, 11 Penn Plaza, New York, NY 10001.

****NOTE** There are AUTOMATIC CITATION GENERATORS available to you:**

You may use the LIRN Library Database's "Citation Tools" to automatically generate your APA citation.

Also check out other free citation tools here: <http://ahilibguides.wikispaces.com/Citation+Tools>



Questions? Ask a Librarian!
Librarian: Keisa Williams, MLIS, MEd
Email: keisaw@ahilearn.com

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Library Hotline: 510.999.KNOW (5669)
LIRN Library Database: <http://lirn.net>